

**NOVEMBER 7, 2017
MCLEOD COUNTY
BOARD MEETING WILL
BE HELD AT
THE GLENCOE CITY
CENTER
1107 11TH STREET
GLENCOE, MN**

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
NOVEMBER 7, 2017**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:03 CONSIDERATION OF AGENDA ITEMS*

3 9:04 CONSENT AGENDA*

- A. October 17, 2017 Meeting Minutes and Synopsis.
- B. October 13, 2017 Auditor's Warrants.
- C. October 16, 2017 Auditor's Warrants.
- D. October 18, 2017 Auditor's Warrants.
- E. October 20, 2017 Auditor's Warrants.
- F. October 23, 2017 Auditor's Warrants.
- G. October 27, 2017 Auditor's Warrants.
- H. Approve renewal of maintenance agreement with Northland Business systems for maintenance of the Sheriff's Office voice logger for the amount of \$3,771.00.
- I. Approve renewal of contract for Registered Nursing Services between McLeod County Public Health and McLeod Treatment Programs at a contracted hourly rate of \$61.46, which is the same hourly rate as last year. There are no changes to the contract.
- J. Approve annual contract for 2018 with Brown County Evaluation Center (New Ulm, MN) for detoxification and evaluation services. Rate: \$411 per patient per 24-hour period from admission time. Cost reflects 12.6% increase/\$36/day for 2018 while their actual budget increase 2018 is only 1.4%. This is our main Detoxification and Evaluation Service provider. Cost increase is necessary for two reasons:
 - 1) they are now unable to bill Blue Plus insurance as they no longer reimburse detox services as in past; and,
 - 2) BCEC's days of service are down over 200 client days, year to date, resulting in a decrease in their revenue.
- J. Approve Crisis Housing Fund – Employee Dishonesty Certification Agreement.
- K. Approve the Sale of Cigarette and other Tobacco Products License for Dollar General in Silver Lake, MN from January 1, 2018 through December 31, 2018.
- L. Approve the Sale of Cigarette and other Tobacco Products License for Neisen's Bar & Grill Inc. in Glencoe, MN from January 1, 2018 through December 31, 2018.
- M. Approve Conditional Use Permit 17-20 requested by Randy and Dillan Peterson of Randy's Bobcat Services for mining, stockpiling and screening on property owned by Gary Hemmann. The restoration will be for wild life purposes. This property is located within 5 Acres of 159.80 Acres of the SE ¼ of the NW ¼ of the SE ¼, Section 16 in Hassan Valley Township. Hassan Valley Township recommended approval on September 12, 2017. The Planning Advisory Committee recommended approval on October 25, 2017 with the following conditions:
 - 1. The hours of operation shall be 6:00 A.M to 8:00 P.M. Saturdays from 7 A.M. to 12:00 P.M., if needed
 - 2. A letter of credit or bond in the amount of \$6,000.00 shall be submitted to the Zoning Office prior to the County Board meeting on November 7, 2017.
 - 3. The haul route shall be adhered to as presented. Proper dust control must be applied.

4. No wetland or floodplain impacts shall take place unless prior approval from any agency with jurisdiction.
5. Applicant shall apply for a DNR Dewatering Permit, if needed.
6. Applicant shall follow restoration plan with back sloping at a 4:1 grade.
7. Applicant shall notify Zoning Office as restoration takes place so an inspection can be made.
8. All other local, State and Federal agencies permits shall be obtained and maintained.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST*

5 9:05 PUBLIC HEALTH – Director Jennifer Hauser, Public Health Nurse, Health Educator Kerry Ward and Minnesota Department of Health Holly Glaubitz

- A. McLeod County Public Health has received a Breastfeeding Friendly Health Department Award from the Minnesota Department of Health (MDH) for its contributions to the health of mothers and their babies.

The designation acknowledges a county health department's commitment to acting as a model for the community by supporting healthy families and receiving the business benefits of supporting nursing mothers.

MDH recognizes county health departments, workplaces, maternity centers and child care facilities that have demonstrated their commitment to supporting breastfeeding mothers.

6 9:10 SOCIAL SERVICES – Director Gary Sprynczynatyk

- A. Consider approval to hire a new Regional Housing Specialist with reimbursement from SW Adult Mental Health Consortium at 105%.*

This item was tabled from board meeting on 10/17/17.

7 9:15 AUDITOR-TREASURER - Auditor-Treasurer Cindy Schultz Ford

- A. Consider approval to transfer \$200,000 from the General Fund reserves to the Fairgrounds Capital Repairs special revenue account.*

This transfer would help to pay for major repairs to the Fairgrounds buildings, i.e.; commercial building floor and pavilion.

- B. Consider approval of \$140 rent per acre for 7.5 acres of property north and west of the Health and Human Services building on Ford Avenue in Glencoe, MN for Mark Ahlbrecht (Lester Prairie, MN) effective Crop Year 2018 with rent due October 31, 2018.*

Mark Ahlbrecht has been renting the property north and west of the Health and Human Services building on Ford Avenue in Glencoe, MN for eight years from the county. His wish is to continue to rent our land in 2018. He owns and operates the land that is adjacent to the county property. The rent agreement is effective November 1, 2017 to October 31, 2018.

8 9:20 ROAD AND BRIDGE – Engineer John Brunkhorst

- A. Consider an agreement for professional services from Ayres Associates Inc. (Madison, WI) for 4" orthoimagery services at a total cost of \$53,532.60.*

Other prices received include: Surdex Corporation (Chesterfield, MO) \$59,200; Sanborn, Inc. (Colorado Springs, CO) \$71,324.37; Continental Mapping Consultants, Inc. (Sun Prairie, WI) \$81,587.15; Mapping Resources Group, Inc. (Flagler Beach, FL) \$105,493.

The cities of Glencoe, Hutchinson, and Silver Lake have committed \$5,685, \$14,328, and \$845 respectively toward this project. Other cities may join in. The Records Office Compliance Fund has authorized \$34,000 to cover the remaining amount plus unforeseen miscellaneous expenses.

The orthoimagery (high accuracy aerial photos) is heavily used by numerous County Departments, Cities, SWCD, State, the general public, and others. The last time the imagery was updated was 2014.

- B. Update on bridge L5809 on CR 90 (Koala Road) and next steps.
- C. Consider adoption of Resolution 17-RB06-35 for the 2017-2020 bridge program.*

This is required by MnDOT State Aid to obtain funding. It is used by their office to prioritize bridges on a statewide level. It also helps them get a handle on the amount of bridge replacements statewide and the amount of funding needed when they approach the legislature.

- D. Consider authorizing Engineer to proceed with letting date for SAP 43-598-015, bridge L5809 replacement on CR 90.*
- E. Consider authorizing Engineer and County Auditor/Treasurer to execute the forthcoming MnDOT Local Bridge Replacement Program Grant Agreement for SAP 43-598-015. This is required for the County to obtain State bridge bond funds.*
- F. Consider adoption of Resolution 17-RB07-36 for the MnDOT Local Bridge Replacement Program Grant Agreement for SAP 43-598-015. This states that we will pay any costs above the grant and return any grant money not required.*
- G. Consider quote of \$45,680 from Forterra (Maple Grove, MN) for precast box culvert materials for SAP 43-598-015 (bridge L5809 replacement on CR 90); contingent upon authorization and funding approval from MnDOT State Aid.*

Additional quote: Hancock Concrete (Hancock, MN) \$53,478.50.

- H. Consider award of SAP 43-598-015 (bridge L5809 replacement on CR 90) to lowest responsible bidder as determined by the Engineer, contingent upon:
- Low bid not exceeding \$170,000.
 - Engineer returning to a future Board meeting to update the Board on bid results.
 - Authorization and funding approval from MnDOT State Aid.

This allows Engineer to authorize the lowest responsible bidder to proceed immediately after bid opening with construction rather than waiting for next Board meeting.

9 9:40 PARKS – Director Al Koglin

- A. Consider approval of agreement with the State of Minnesota through the DNR.*

This grant is for the development of the Dakota trail using Legacy funds which will connect the Dakota trail that starts at the Carver County Line through the City of Lester Prairie ending at County Road 1.

Grant Project # GMRPTC 18-06 will use \$647,000 Legacy funds, \$33,000 local match from the City of Hutchinson and McLeod County for in-kind engineering services for a total grant of \$680,000. Project to be completed by June 30, 2020.

10 10:00 PLANNING AND ZONING – Administrator Larry Gasow

- A. Consider denial of Conditional Use Permit 17-21 requested by Mitchell Niccum for exterior storage of more than five (5) vehicles and up to forty (40) vehicles kept and stored on-site to be salvaged throughout the year and then disposed of at another facility and to be located within 3.01 AC tract in the NW ¼ of SW ¼ of Section 24 in Hutchinson Township.*

The Board of Hutchinson Township recommended approval of this request on September 14, 2017.

The McLeod County Planning Commission recommended denial of the Conditional Use Permit on October 25, 2017. The applicant failed to attend the Public Hearing to address the following concerns; therefore, these findings of fact for denial are as follows:

1. The rear yard area of the 3.01 acre parcel designated for exterior storage is too small for the storage of 40 vehicles.
2. Without a business or operational plan, adequate measures and plans were not addressed as to control and prevent spills of hazardous automotive fluids leaking during the outdoor storage and/or dismantling vehicles.
3. Without addressing the proper collection and disposal of the automotive fluids, there were environmental concerns of neighboring properties which also include the sensitive areas of the Fish and Wild Life and Pheasants Forever property.
4. Due to the topography and elevation of the parcel there was concern of surface sheet flow run off from snow melt and rains directly into the CR #4 road right of way.
5. Traffic concerns for site clearance and other safety concerns on CR #4 for the amount of trailers entering and leaving the site.
6. Difficulty in the visual screening the site due to the elevation change would adversely affect the neighboring property values.
7. The amount of letters received by neighboring property owners in opposition of this request due to there being other existing salvage yards within a short distance of them.

11 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
 - Commissioner reports of committee meetings attended since October 17, 2017.
- A. Appoint Cindy Schultz Ford as the Interim County Administrator due to the resignation of Pat Melvin.*

Cindy would perform duties as Clerk to the County Board and other responsibilities as deemed appropriate in the interim role due to the need of her services in her current role as County Auditor-Treasurer.*

- B. Consider approval of compensation for the Interim County Administrator.*
- C. Consider approval to set the next Solid Waste Advisory Committee (SWAC) meeting in December 2017.*
- D. Consider adoption of Resolution 17-CB-37 Support of Funding for US Highway 212: A Corridor of Commerce, supporting the \$110 million of needed improvements that will complete the highway to a continuous four-lane highway from Cologne to Norwood Young America.*

OTHER

Open Forum
Press Relations

RECESS

Next board meeting November 21, 2017 at 9:00 a.m. at the Glencoe City Center.